



ST EDMUND'S COLLEGE SUMMER SCHOOL

Accredited by the



ENGLISHUK
member

TRINITY
COLLEGE LONDON
Registered Exam Centre 59174

TERMS AND CONDITIONS

COURSE COMMENCEMENT DATES SUMMER 2016

Arrive Monday 4 July - Depart Sunday 24 July - 3 weeks

Arrive Monday 4 July- Depart Sunday 14 August - 6 weeks

Arrive Monday 25 July - Depart Sunday 14 August - 3 weeks

COURSE FEES

£2,900 per person per 3 week course

£6,000 per person per 6 week course includes residential weekend away

OPTIONAL COURSES

| | | | |
|---------------------------|----------------|------|---|
| IELTS | 3 week course | £170 | 4 July-24 July or 25 July - 14 August |
| Mad Science Workshop | 1 week course | £50 | 5 July - 8 July or 26 - 29 July |
| School Preparation Course | 3 week course | £60 | 4 July - 24 July or 25 July - 14 August |
| Horse Riding | 1 week course | £150 | per week |
| Scuba Ultimate Crew | 2 week course | £200 | 11-24 July or 1 August - 12th August |
| Scuba Diving Open Water | weekend course | £200 | 16/17 July or 6/7 August |

AGE RANGE 11-17 YEARS

Ages are calculated from 1st January 2016

Middle School 11-13 years Senior School 13-16 years Sixteen Plus 16-17 years

Students must be a Minimum of 11 years on 1st January and maximum of 17 years on arrival.

FEES INCLUDE

- Full-time 3 week education programme including 3 full-day educational visits, 2 sightseeing and shopping trips and one London Theatre visit
- Entry for a Trinity ESOL ISE examination
- Fully supervised programme of sports and activities after school, after supper and at weekends
- Full board accommodation in shared twin bedrooms in the College, sharing with a student of similar age but different nationality
- Weekly laundry - Enrolment Fee - educational materials
- Escorted arrival on MONDAY and departure SUNDAY (between 09.00 - 17.00 ONLY)

FEES DO NOT INCLUDE

Personal Insurance and pocket money, expenses connected with medical or dental treatment, Horse Riding, IELTS Exam Fees, Scuba Diving.

ARRIVAL AND DEPARTURE TRANSFERS

Escorted arrival and departure are from London Stansted, London Luton or London Heathrow airports between **09.00 and 17.00 only**. Flight arrivals **only** on Mondays. Departures **only** on Sundays. Students arriving with parents or guardians **must** arrive between 09.00 and 17.00

St Edmund's College Summer School
Old Hall Green, Hertfordshire SG11 1DS

School Office: Telephone: +44 (0)1920 824 301 Emergency Helpline: +44(0) 78 999 01 999
Email: summer@stedmundscollege.org www.stedmundscollege.com

HOW TO ENROL

Please complete the attached Enrolment Form and return it to us with a non-refundable deposit of £500GBP We will reply confirming the enrolment and send a fee note detailing course fees.
Full fees are due by 1st June and non-refundable.

HOW TO PAY THE FEES

Pay by bank to bank transfer to:
St Edmund's College Summer School
Account No : 30487536
National Westminster Bank Plc
P O Box 57,
104 Fore Street
Hertford SG14 1HF
United Kingdom
Sort Code : 60-10-39
Swift : NWBKGB2L
IBAN: GB09NWBK60103930487536

The bank transfer must carry the name of the student and a copy of the transfer details must be sent to the school.

Please add £10.00 per transfer for UK bank-charges.

Pay by Sterling cheque from a British bank payable to:
St Edmund's College Summer School.

CONDITIONS OF ENROLMENT

1. A place on a course with accommodation can only be reserved when we receive a fully completed and signed Enrolment Form and deposit of £500 GBP. Deposits - will not be refunded unless we are unable to offer a course.
2. Fees must be paid by 1st June, otherwise the booking may be cancelled.
3. I understand and accept the medical policy and procedures. I agree to Summer School staff acting in loco parentis and I consent to all emergency or other medical or dental treatment or procedures which in the opinion of a qualified medical practitioner are necessary for the safety and wellbeing of my child. I understand that I am responsible for any medical fees my child incurs during the course I consent to Summer School staff providing first aid treatment and/or administering medicine to my child.
4. The Summer School is a secure campus. We do not allow visitors.
5. Students must arrive on MONDAYS and depart on SUNDAYS.
6. The Summer School is not responsible for loss of money or personal objects which are not given to the Summer School office for safekeeping. Students should not bring expensive things to Summer School and should lock valuables in their suitcase.
7. Students cannot drink alcohol, smoke cigarettes, take drugs or engage in sexual relationships at any time and cannot leave the campus without permission.
8. The Summer School will send home a student breaking Summer School rules (Refer to page 11 of the Student handbook on our website www.stedmundcollege.com).
The student will be sent home at the parents' expense and fees will not be refunded.
9. This Enrolment Form gives your permission for your child to participate in all supervised activities on and off the Summer School premises which are part of the summer school programme.
10. The Summer School may change the details of the courses offered without notice.
11. If the course is cancelled or closed due to events beyond our control, the Summer School will only refund the pro-rata fees for the number of course days not provided.
12. In the case that your child – cannot attend any or all of the course due to events outside the summer school's control, the summer school will not refund any fees or deposit.



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SUMMER SCHOOL

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Attach
ID photo
here
Essential

ENROLMENT FORM - SUMMER SCHOOL 2016

Please print clearly in black ink

Surname: _____ First Name: _____

Date of Arrival: ____ / ____ / 2016 (Monday) Date of Departure: ____ / ____ / 2016 (Sunday)

Names of Parents: _____

Address: _____

City and Postcode: _____

Country: _____ Mobile: _____

Tel No: _____ Email: _____

PERSONAL DETAILS OF STUDENT

First Language: _____ Date of Birth: ____ / ____ / ____

Boy Girl Age: _____ Returning student

Passport Nationality: _____ Passport No _____

Do you require a visa to enter the UK: Yes No

STANDARD OF ENGLISH

Spoken English: Elementary Intermediate Advanced

Written English: Elementary Intermediate Advanced

PLEASE NOTE: We do not offer courses for low level learners. MINIMUM LEVEL A2 Elementary

OPTIONAL COURSES

Please tick if your child would like to follow any of the specialist ETOS [English Through Other Subjects] courses at additional cost. Please check the dates in the Terms and Conditions.

IELTS £170 tick box Ages 15 -17 years

Mad Science Workshop £50 tick box

School Preparation Course £60 tick box

Horse Riding £150 tick box

Scuba Ultimate Crew £200 tick box Ages 14 -17 years

Scuba Diving Open Water £200 tick box Ages 14 -17 years

(Please note that PADI 1 Ultimate Crew must be completed before the Open Water element which completes the PADI 1 qualification)

MEDICAL HISTORY

Tick if your child has had; Chicken Pox Measles Rubella Whooping Cough

Have they had vaccinations for; Rubella Polio Measles Diphtheria

Whooping Cough _____ Tetanus _____ Influenza _____

Any serious illness e.g. Asthma, Epilepsy, Diabetes etc _____

Any known allergies? (e.g. Penicillin / Aspirin) _____

Is your child taking any Medication at present? _____

You MUST disclose any medical conditions, special needs or disabilities your child may have on separate enclosed sheet. Please read our Medical Policy and Procedures on our website www.stedmundcollege.com

TRAVEL ARRANGEMENTS

| | ARRIVAL | DEPARTURE |
|---|---|---|
| Date : | ____ / ____ / 2016 (Monday) | ____ / ____ / 2016(Sunday) |
| Time : (24 hr clock) | ____ : ____ | ____ : ____ |
| Flight : (eg BA 123): | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| UK Airport : (indicate) | Heathrow / Stansted/Luton | Heathrow / Stansted/ Luton |
| Your Airport (City) | _____ | _____ |
| Do you require an escorted transfer? Yes <input type="checkbox"/> No <input type="checkbox"/> | | Yes <input type="checkbox"/> No <input type="checkbox"/> |

Flight details must be confirmed by email **AT LEAST TWO WEEKS** before travel date, or additional charges may be incurred. Arrivals and departures must be between 09.00 and 17.00.

PERMISSIONS

1. I understand that my child must not smoke, drink alcohol, take drugs or engage in sexual activity at any time during the course and may not leave the campus without permission.
2. I understand that if my child breaks the school rules he/she will be sent home at my expense and I agree to pay the summer school all travel costs.
3. I agree to any emergency treatment for my child in the case of accident or illness.
4. I agree to all medical treatment or procedures which in the opinion of a qualified medical practitioner are necessary for the safety and wellbeing of my child.
5. I agree to keep to the conditions of enrolment. I am responsible for the payment of all the fees for my child.
6. I agree to my child participating in all school sports and supervised activities.
7. I understand that my child's photograph may be used for educational or promotional purposes.

Mother's Signature _____ Father's Signature _____

Please Print Name _____ Please Print Name _____

Date _____ Date _____

I enclose a non-refundable deposit of £ _____ I enclose full fees of £ _____