



St Edmund's College Summer School: Discipline

1. Introduction

It is very important for the children's enjoyment, comfort and security that the children are well-behaved in the Summer School. Nonetheless, we recognise that children make mistakes and deserve second chances. The Summer School is a new environment with which the children are often not familiar; it is understandable that some may sometimes find it difficult to completely adapt to our rules and systems straight away. Our disciplinary policies are based on three principles:

- **Fairness:** We want to improve behaviour, not 'punish'.
- **Consistency:** We treat all pupils equally.
- **Proportionality:** Less serious problems are treated differently to more serious ones.

2. Disciplinary Procedures

A *disciplinary offence* is any instance where a child or group of children have 'broken the rules' (as set out in the Student Handbook or established elsewhere by a member of staff). For example, this could include missing a class or being rude.

While our response will depend the context and the behaviour, usually we will follow a process like this:

- A member of staff will speak to the child with a description of...
 - What they did wrong
 - The (possible) consequences of their actions
 - What they should do – or avoid doing – in the future
 - If necessary, the disciplinary consequences of this offence
 - The possible consequences of future offences
- Unless the offence is very minor, a record will be kept of the offence and the parents/referring agent informed.
- Minor offences – for example: running down stairs – are usually dealt with 'on the spot' by staff warnings or recommendations and do not require any further procedures or consequences

Possible Disciplinary Consequences

Disciplinary measures such as the following may be used to persuade a child to change their behaviour:

- Not being allowed to go on certain off-site activities such as the cinema or bowling
- Temporary suspension from School activities such as classes or the activities programme
- After warnings and consultations with parents, being sent home.

In cases of misconduct involving violence or threatening behaviour, children may be excluded in order to assess the risk they may pose to other children. Offences of a physically or sexually violent nature are crimes and will almost certainly result in immediate expulsion, as well as potential police involvement.

3. Parental Involvement in Disciplinary Procedures

We keep parents informed of all disciplinary procedures and their consequences, as well as follow-up reports of their children's behaviour. We encourage parents to take an active role in assisting us in working on behavioural issues.

Last Updated by Lee Hawkes, February 2019