



Student Discipline

Introduction

It is very important for the student's enjoyment, comfort and security that a climate of friendly discipline is established and maintained in the Summer School. Students must be well-behaved and respectful to their peers and members of staff.

Nonetheless, we recognise that students make mistakes and deserve second chances. The Summer School is a new environment with which the students are often not familiar; it is understandable that some may sometimes struggle to completely adapt to our rules and systems straight away. Our disciplinary policies are based on three principles:

- Fairness – Our responses to poor student conduct are driven by our desire to change behaviour, not 'punish'
- Consistency – We treat all students equally, including how we respond to disciplinary issues
- Proportionality – Less serious problems are treated differently to more serious ones.

Disciplinary Procedures

A disciplinary offence is any instance where a student or group of students have 'broken the rules'. For example, this could include truancy, being disrespectful or missing a registration.

While the exact response may vary according to the context and severity, usually a process such as this will be followed after an incident has been investigated:

- The student will be spoken to by a member of staff, with a description of:
 - What they did wrong
 - The (possible) consequences of their actions
 - What they should do – or avoid doing – in the future
 - If necessary, the disciplinary consequences of this offence
 - The possible consequences of future offences
- Unless the offence is very minor, a record will be kept of the offence and the parents/referring agent informed.
- Minor offences – for example: running down stairs – are usually dealt with 'on the spot' by staff warnings or recommendations and do not require any further procedures or consequences.

Possible Disciplinary Consequences

As necessary and appropriate, disciplinary measures such as the following may be used to guide a student to alter their behaviour:

- Not being considered for certain off-site activities such as cinema or bowling
- Temporary suspension from School activities such as classes or the activities programme
- After warnings and consultations with parents, being sent home.

In cases of misconduct involving violence or threatening behaviour, students may be excluded in order to assess the risk they may pose to other students.

Offences of a physically or sexually violent nature are crimes and will almost certainly result in immediate expulsion, as well as potential police involvement.

Parental Involvement in Disciplinary Procedures

We keep parents informed of all disciplinary procedures and their consequences, as well as follow-up reports of student's behaviour. We encourage parents to take as active a role as they wish in assisting us in working on behavioural issues.

Additional Information

Should you have any questions, or require additional information about this subject, please contact us direct via email at summer@stedmundscollege.org, or phone on +44 (0)1920 824 348.