



ST EDMUND'S COLLEGE SUMMER SCHOOL

Excursions

Introduction

Excursions are an integral and central part of our Summer School experience. Our morning *Global Skills in English* and *Global Skills International* lessons are thematically based on the excursion venues, and most weekday afternoons and evenings some of our students will go to local venues such as go-karting and ice-skating. There are many benefits to spending so much time in different venues across the South of England, and we have well-established procedures in place to ensure that the trips are memorable, educational and safe.

Types of excursion

- Calendar Excursions are the full-day excursions on Wednesdays and Saturdays that all students attend. Some are explicitly educational, and include trips to museums and stately homes. Others are sight-seeing based, and typically include trips to local tourist attractions and shopping centres.
- Overnight Excursions are 2-night stays in cities in other parts of the country such as Cambridge, Oxford and Bath; these are part of the Calendar Excursion programme for the Seniors age group.
- Local Excursions are part of the activities programme, and involve trips to local cinemas, ice-rinks, go-karting tracks, bowling allies, etc... These are attended by smaller groups, and students are given the opportunity to sign up for them a day or two in advance.
- The Middle Weekend Excursion is only for students staying for longer than 3 weeks, and is an overnight trip to a local adventure sports area. This takes place while the students from the first course are going home and those from the second course are arriving.

Logistics

- Transport is provided by the College, and with our own minibuses. All of our vehicles are air-conditioned and comfortable, and our drivers are fully trained and background-checked. Some coaches also have Wi-Fi, toilets and televisions.
- Food and Drink is usually provided on a packed-lunch basis. Students are given packed meals including sandwiches, fruit, juice and water. On some occasions there are opportunities for students to buy extra food and drink while on excursions.
- Planning and Preparation: All of our trips are planned months in advance by our Summer School Team. We visit the locations, makes the itineraries, manages the bookings, briefs the staff and ensures that the trips all run smoothly.
- Staffing is determined by the needs of each excursion, but the ratio of adults to students is always at least 1:14. Each trip has a Group Leader who is responsible for the overall execution of the visit. Students usually stay in their English classes with their teachers while on educational excursions.

Safety

Student safety is the most important aspect of any excursion. All staff read and sign Risk Assessments which outline all major potential dangers on trips and steps that should be taken to mitigate them. We ensure that all of the excursion venues that we visit have adequate safety measures and relevant safety licenses, and staff are briefed ahead of time of potential hazards such as road crossings.

All students wear lanyards with ID cards with the College's address and the telephone number printed on them.

The Group Leaders have work telephones with the personal phone numbers of the students stored, so that they are able to contact them in case of emergencies.

Additional Information

Should you have any questions, or require additional information about this subject, please contact us direct via email at summer@stedmundscollege.org, or phone on +44 (0)1920 824 348.